

TO: Mill Creek Planning Commission

FROM: Clay White, Interim Planning Manager

DATE: June 8, 2002

RE: June 16th Planning Commission: 2024-2044 Comprehensive Plan update briefing

The purpose of the June 16 Planning Commission briefing is to provide the Commission an early opportunity to discuss the upcoming 2024 Comprehensive Plan update. The update process will begin in earnest next year and must be completed no later than December 31, 2024. Since most of you were not on the Planning Commission when the last update was made in 2016, this is a great opportunity to learn more about:

- State and regional planning requirements that will guide the update
- Project timeline
- Major topics for the update
- Planning Commission role as the project moves forward

I will provide a presentation for the Commission to guide the conversation but this will also be an opportunity for me to answer any questions you might have. Planning is very complicated and there are lots of processes and moving parts. It is appropriate that you would have lots of questions and our job is to support you and provide you with great information so you can make informed recommendations to the Mill Creek City Council.

As the project ramps up, our goal is to make sure you have a firm understanding of the project ahead and your important role in planning for the future of Mill Creek.

If you have any questions prior to the meeting, please let me know.



PLANNING COMMISSION AGENDA

15728 Main Street, Mill Creek, Washington 98012 - (425) 745-1891

June 16, 2022

**Regular Meeting
7:00 p.m.**

(Zoom Meeting)

<https://us06web.zoom.us/j/83034494467?pwd=R1MvQmpXbFNraUdQR3hxSmRwb1hSUT09>

| | TIME |
|----------------------------------------------------------------|-----------|
| I. CALL TO ORDER | 7:00 p.m. |
| II. ROLL CALL | 7:01 p.m. |
| III. APPROVAL OF MINUTES | 7:03 p.m. |
| A. Planning Commission Meeting of May 17, 2022 | |
| IV. WORK SESSION | 7:05 p.m. |
| A. Introduction and welcoming new Planning Commissioner | |
| B. Introduction to the 2024 Comprehensive Plan Update | |
| C. Department Update / Future Planning Commission Agenda Items | |
| V. FOR THE GOOD OF THE ORDER | 7:50 p.m. |
| VI. ADJOURNMENT | 7:55 p.m. |

ATTACHMENTS:

1. 2024 Comprehensive Plan Memo

We are trying to make our public meetings accessible to all members of the public. If you need special accommodations, please call City Hall three days prior to this meeting (425) 745-1891.

**CITY OF MILL CREEK
PLANNING COMMISSION MEETING MINUTES
May 19, 2022**

Draft

I. CALL TO ORDER:

Chair Nolan called the virtual meeting to order at 7:04 p.m.

II. ROLL CALL:

Commissioner Sean Paddock

Commissioner Jose Borunda

Commissioner Pietra Gaebel

Commissioner Stan Eisner (absent)

Vice-Chair David Hambelton

Chair Matthew Nolan

Staff Present: Clay White, Interim Planning Manager

Justin Horn, Associate Planner

Sybil Tetteh, Senior Planner

Margaret Clancy, Environmental Science Association ESA

III. APPROVAL OF MINUTES

Planning Commission Meeting of March 17, 2022

MOTION: Commissioner Gaebel moved, seconded by Commissioner Hambelton, to approve the March 17, 2022 minutes. The motion was approved unanimously.

IV. WORK SESSION

A. Chair Nolan introduced the agenda item and turned the floor over to staff. Senior Planner Sybil Tetteh presented findings of facts and staff recommendations as part of the staff report.

Commissioner Borunda asked if anything had changed with the text since it was last presented to the Planning Commissioners. Margaret Clancy stated that the text has not changed since it was presented in January.

Chair Nolan opened the Public Hearing on proposed amendments to MCMC 18.06 Article IX – Wetlands requested comment from the public and entered into the record letter from the Tulalip Tribes and Habitat Bank.

Chair Nolan closed the public hearing at 7:15 pm.

MOTION: Commissioner Hambelton moved, second by Gaebel to approve the amendment to Mill Creek Municipal Code as presented by staff.

Commissioner Borunda clarified a typo in the code amendment as presented by staff on page 12 of the packet/ page 2 of the Municipal Code to show

2. Wetlands less than ~~1,000~~ 4,000 square feet that meet the above criteria are exempt from the buffer provisions contained in this Chapter.

MOTION: Commissioner Borunda moved, second by Paddock to amend the Municipal Code Section 18.06.910.D.2 from 1,000 square feet to 4,000 square feet. The motion was approved unanimously.

MOTION: Commissioner Hambelton moved, second by Borunda to approve the amendment to Mill Creek Municipal Code as presented by staff including Section 18.06.910.D.2.

B. Planning Department Updates

Interim Planning Manager Clay White introduced himself to the commission. He stated his background in planning and his role as the city continues to search for a Planning Manager. Interim Planning Manager Clay White proposed Municipal Code updates and a 2024 Comprehensive Plan Update workshop and provide a background on the 2024 update as part of the May planning agenda.

C. Planning Commission Upcoming Agendas

Introduction to the 2024 Comprehensive Plan Update

VI. FOR THE GOOD OF THE OF THE ORDER

VII. ADJOURNMENT

MOTION: Commissioner Borunda moved, seconded by Commissioner Hambelton, to adjourn the meeting at 7:45 p.m. The motion was approved unanimously.

Submitted by:

Sybil Tetteh, Senior Planner